Meeting: LLC Board

Date: July 9, 2025
Meeting Number: 88

Attendees

LLC Board:

- Gonzalo Camarillo, Director
- Roman Danyliw, Director and IETF Chair
- Mirjam Kühne, Director and Chair
- Shauna Turner, Director and Treasurer
- George Michaelson, Director

Staff/Secretariat:

- Jay Daley, IETF Executive Director, LLC Staff
- Sandy Ginoza, Director of RPC Operations, LLC Staff
- Stephanie McCammon, Director of Meeting Operations and Sponsorships, Secretariat
- Cindy Morgan, Director of Leadership Operations, Secretariat
- Laura Nugent, Director of Administration and Events, Secretariat
- Debbie Sasser, Director of Finance, LLC Staff
- Robert Sparks, Senior Director of Information Technology, LLC Staff
- Greg Wood, Senior Director of Communications and Operations, LLC Staff

Observers/Guests:

- Dean Bogdanovic
- Dave Lawrence, IETF Liaison to the ICANN Board of Directors
- Jean F. Queralt

Scribe

- Michelle Cotton, Board Secretary, Secretariat

Part I: Open to the Public

1. Conflicts of Interest Declared:

Dir. Michaelson sent the Board an updated Conflict of Interest for review. There were no questions.

> *Action: Board Secretary to post updated CoI for Dir. Michaelson*

2. Record e-vote results and approval of previous board meeting minutes

Two e-votes have been completed since the previous Board meeting.

 a. RESOLVED, The April 2025 Financial Statements are approved

> Approved by E-vote

 b. RESOLVED, The revised Code of Conduct and revised Approval and Delegated Authorities are approved

> Approved by E-vote

There was one other e-vote that did not have a quorum and will be addressed during the Executive Director's Report.

The 11 June 2025 LLC Board Meeting Minutes have been finalized.

Proposed resolution: *RESOLVED, The 11 June 2025 LLC Board Meeting Minutes are approved.*

> Approved by Live Roll Call Vote

3. Confirmation of Next Board Meeting

The Board discussed attendance for the proposed 13 August 2025 LLC Board Meeting. As 2 Directors will not be present, this meeting will be canceled. With the cancellation of this meeting, and due to a conflict for one board member, the September LLC Board Meeting will be moved earlier one week to 3 September 2025.

4. Review & approve prior month's financial statement

The Director of Finance reported the May 2025 Financial Statements were sent to the board on 13 June 2025. This was the earliest that they have been produced. There will be a deep dive into the budget starting on August 1, 2025. The meetings budget will be delivered to the Director of Finance by the end of July.

Action: Board Secretary to initiate an e-vote to approve the May 2025 Financial Statements.

5. Report from the IETF Liaison to the ICANN Board

The first awards of the ICANN Grant Program were announced on 29 May 2025:
https://www.icann.org/en/announcements/details/icann-announces-first-cohort-of-grant-program-recipients-29-05-2025-en

23 projects approved for approximately nine million dollars, including "Consumer-Focused Transformation of the Official Publication Site for the RFC Series" for the IETF Administration, LLC, ~ $455k.

The financial situation of the organization has improved since the layoffs of a year ago, though I regrettably can't provide details.

The New gTLD program is on schedule, with the applicant guide book replaced and the application period still expected to launch in the second quarter of 2026.
https://newgtldprogram.icann.org/en/application-rounds/round2

ICANN continues to be monitor the political climate in the United States and potential threats to the multistakeholder model. On the plus side, other nations have been reaffirming their commitment to multistakeholderism for the Internet, and one of the ICANN Board members, Chris Buckridge of the GNSO, is actively involved with the UN'S WSIS review process.

The AFRNIC situation continues to be a mess, and unfortunately a lot of what I know about it is board confidential. The public information that can be summarized is the AFRNIC currently still has

no CEO or board since 2022, still has a very active lawsuit against it in Mauritius, and the process for the election for a new board has been controversial.

I was appointed to the Root Server System Governance Working Group (RSS GWG) earlier this year. Substantial progress had been made on the final document to be issued by the group, concerning how an accountable governing body could be set up around the DNS Root Server System.

Currently root system governance looks like it would be similar to the RIR model of fairly independent organization with ICANN coordinating, though this has not been settled. One issue that the aforementioned AFRNIC situation has demonstrated is that the governing document must handle the removal of qualification of a member, an oversight of the ICP2 document for RIRs. The document should be out for public review this summer.

The September board workshop was moved from Jaipur, India to Madrid because of increased tension between Pakistan and India. Similarly, the ICANN Annual General Meeting in October has been moved from Muscat, Oman, to Dublin because of heightened tensions in the Middle East.

6. IETF Chair Report - Public

Public IETF Chair Report

For the IETF Administration LLC Board meeting on 9 July 2025

This report is provided by the IETF Chair and is read through at the meeting as it is not available to observers.

- The following new working groups have been created:
  - [Process Document Consolidation](#) (PROCON)
- The following working groups have been closed:
  - [MAC Address Device Identification for Network and Application Services](#) (MADINAS)

- The IESG has been preparing for the upcoming IETF 123 in Madrid. It has selected the following BOFs:
    - (in WIT) [Protocol for Transposed Transactions over HTTP](#) (PTTH)
    - (in WIT) [Web Bot Auth](#) (WEBBOTAUTH)
    - (in RTG) [Fast Notification for Traffic Engineering and Load Balancing](#) (FANTEL)
    - (in SEC) [TLS Exported Attestation](#) (EXPAT)
- The IESG received [IESG-Appeal-138](#).
- The Ombudsteam Team membership [changed](#):
    - Pete Resnick stepped down from the team
    - David Schinazi has joined the team
- The IETF Chair and IAB attended the [WSIS+20 High Level Event](#) and the ITU [AI for Good Summit](#) in Geneva the week of July 7, 2025. They provided interventions during various sessions, participated on panels, held bilateral meetings with other technical community organizations and government, to include with the WSIS+20 Co-Facilitators.

---

7. Executive Director Report - Public

Public Executive Director Report

For the IETF Administration LLC Board meeting on 9 July 2025

This report is provided by the IETF Executive Director and is read through at the meeting as it is not available to observers. There is no separate confidential report.

1.   Strategic Matters

Board Retreat

The blog post on the retreat has now been [published](#). The revised strategy documents have been delayed due to work on major contract expiry.

2.   Policies

Nothing to report.

3. Finance

2026 Budget

Work on the 2026 budget is underway.

4. RFPs and contracts

Secretariat RFP(s)

This is covered in a separate paper that will be discussed in a non-public section of the board meeting.

5. Meetings

Progress on booking meetings

A summary of negotiations for future meetings will be provided in a non-public section of this meeting.

Remote rooms in Meetecho

The IESG and IAB have asked if Meetecho could be adapted to support remote rooms where multiple participants can share a single A/V system rather than needing to connect individually. This would still require each participant to be registered and to use the tooling to join the speaking queue, engage in the chat, etc. The feature request has been written up and passed to Meetecho for pricing.

IETF 121 Dublin VAT

The audit of our VAT filing has completed and a refund issued. When the funds are received the meeting statement will be prepared.

6. Tools/RPC/RSWG/RSCE

Datatracker password requirements update

Beginning with an IETF Datatracker update scheduled for 8 July (after the I-D submission deadline for IETF 123 Madrid has passed) passwords for the Datatracker will be required

to have at least 12 characters and be sufficiently complex. This change eases a future migration to an authentication system that will allow for federated login, MFA, and passkeys. The new system also will allow the authentication process used for various IETF-provided services to be more robust. An announcement of the plan to enforce password strength was sent by email 1 July, and added to the datatracker status tool on 2 July. Another announcement was sent after the Datatracker update was in place.

7.   IESG/IAB/IRTF/Trust

Retreat

The IAB and IESG met recently for individual and joint retreats, with the Executive Director joining for some of it and taking away actions on tooling, communications and legal advice.

IETF Trust transfer to IETF IPMC

The IETF Trust transfer into an LLC called the IETF Intellectual Property Management Corporation (IPMC) is currently held up by the need to address the transfer of the IANA IPR. This is governed by the IANA IPR Community Agreement, which the Internet Society signed on behalf of the IETF as it predates the IETF LLC.

For the IANA IPR to transfer, it needs the agreement of the IANA IPR Community Coordination Group (CCG) and formal consent from the original signatories. The CCG is a 9-person body made up of 3 representatives from each of the names, numbers and protocols constituencies. The IETF representatives (protocols) are appointed by the IAB and are currently Barry Leiba, Russ Housley and Tim Wicinski. The CCG has written a letter to the IETF Trust recommending changes to the IPMC bylaws and it is expected that when these are resolved, the CCG will give approval for the transfer.

However, while these representatives are delegated to make the decisions for the IETF, the signatory has to have legal authority to do so for the IETF, and as recently identified by the CCG Chair, that now needs to be the IETF LLC as it now legally represents the IETF. There are no concerns that might lead to the Board withholding consent and so it is proposed that the Board provides the Executive Director authority to sign the consent when the CCG approves it.

There is also the small possibility that there might need to be an assignment of the Community Agreement from the Internet Society to the IETF LLC that all parties agree to, prior to the consent being signed.

Proposed resolution: *RESOLVED, The Executive Director is authorised to sign on behalf of the IETF Administration LLC the consent to the transfer of IANA IPR to the IETF IPMC when this is approved by the IANA Community Coordination Group, and to sign any associated assignment of the IANA Community Agreement from the Internet Society to the IETF Administration LLC.*

Approved by Live Roll Call Vote

8. Communications/Outreach

Research and insights coordinator

At the last board meeting, a proposal was brought for a new role, provisionally titled "Research and Insights Coordinator" along with an outline of the role and budgetary impact. The decision was deferred to allow for any questions to be raised and as none have been raised, approval is now sought.

Proposed resolution: *RESOLVED, The creation of a new role, provisionally titled "Research and Insights Coordinator" is approved.*

Approved by Live Roll Call Vote

9. Fundraising

New global host

Our new Global Host, Verisign, has been [announced](#)! They will be bringing an SVP to IETF 123 Madrid to meet with IETF leadership.

10. Miscellaneous

IGF 2025

While not directly involving the IETF LLC, the recent IGF meeting in Oslo was a very important event for the IETF. One of the IAB members who participated has written a [blog post](#) on the experience.

8. AOB & Questions from observers

Jean Queralt (observer) had a few questions. The first was addressed to the IETF Liaison to the ICANN Board of Directors, Dave Lawrence, regarding his report to the Board and the threats to the multi-stakeholder model and if that was regarding the U.S. Government or also movements coming from the UN?

> Dave Lawrence explained there is no movement or direct threat that makes ICANN concerned at this time. The overall concern is as world governments are realigning themselves and seeking to assert more control in their individual nations, what will this mean for international cooperative organizations like ICANN and the IETF.

Jean Queralt also asked about the perception of the WSIS process and multi-stakeholder endangerment, based on the evolution of the Global Digital Compact (GDC)?

> Dave Lawrence explained that he does not have any expertise in that area.

The second question was addressed to Dir. Danyliw regarding the WEBBOTAUTH BoF and if there was any overlap in the work that the W3C is doing.

> Dir. Danyliw explained that this is part of what the BoF process will determine.

The third question was for the Executive Director regarding the IANA IPR CCG and if the vote has to be absolute by all 9 members.

> The Executive Director explained that the 9 CCG members make decisions on how they choose. It's not a vote, it's a full consensus currently.

Dean Bogdanovic asked if the blog post about the IETF participation at the IGF was public.
> Dir. Kühne confirmed that the blog post is published on the IETF website. The Executive Director explained that the links in the report shown during the Board meeting are not intended to be used by observers. He will consider how to make that easier in the future.

Part II: Board + Senior Staff

1. IETF 128 and IETF 130 Planning

The Executive Director discussed plans regarding possibly switching regions between IETF 128 and IETF 130. BCP 226 explicitly provides the IETF LLC flexibility in how it delivers the regional rotation policy and this would be consistent with that, but it would mean that we would have back-to-back meetings in the same region. The Board noted the importance of early communication with the IETF Community regarding any possible change.

> *Action: Executive Director to communicate with the IETF Community about the potential swap of regions for IETF 128 and IETF 130.*

2. IETF 123 LLC Presentation

The Board discussed that the presentation for the plenary at IETF 123 is currently being drafted and all Board members should review the slides.

3. Review Open Action Items

The Board reviewed all the open action items since the May 2025 Retreat. The Board Chair will review the action items prior to the May 2025 retreat and will determine next steps.

> *Action: Board Chair to review list of older actions together with Board secretary.*

4. AOB

Topic: Global Host Contracts
Dir. Camarillo asked about the timing for global host contracts. The Director of Meeting Operations and Sponsorships for the IETF explained that historically global host contracts have been between 6-9 years, however this is variable. The important point is that it is a multi-year commitment.

Part III: Board + Executive Director + Director of Finance

1. Secretariat Contract Expiry

The contract expiry and RFP process for the Secretariat Services for the IETF were discussed.

2. Evolution of the LLC Board, Preview: Quarterly GS Meeting Overview (July 16th), Ops/Gov rebalancing: proposed change for monthly GP approvals

The Treasurer provided a preview of the July 16 Goldman Sachs portfolio session, which was arranged to give the board greater insight into the IETF Endowment and prepare for investment decisions and the annual IPS review. The Director of Finance will also attend the session, and questions were encouraged by the Treasurer.

The Treasurer sought feedback on a change to finance workflows, shifting monthly payroll approvals from the Treasurer to the ED and Director of Finance. In discussion, directors requested the Treasurer to maintain governance oversight of the payroll approvals, while agreeing to the request to have the ED and Director of Finance responsible for the monthly staff approvals.

The Treasurer and ED confirmed that material or out-of-budget changes will still be presented to the board for approval. The Treasurer will continue to have access for review and continue to approve the ED's monthly payroll, in addition to reviewing the full payroll quarterly. The board agreed to the change as described.

3. Input to the 2025 NomCom

The LLC input to the board regarding the LLC Board requirements were discussed and last years input used as a basis for the next round of Nomcom appointment.

> Action: Dir. Michaelson to confirm the Board finalises the input for NomCom, and send that input to NomCom by the end of July 2025.

Part IV: Board Only

None

Summary of Board Resolutions:

- Resolution 88-01: The April 2025 Financial Statements are approved
- Resolution 88-02: The revised Code of Conduct and revised Approval and Delegated Authorities are approved
- Resolution 88-03: The 11 June 2025 LLC Board Meeting Minutes are approved.
- Resolution 88-04: The Executive Director is authorised to sign on behalf of the IETF Administration LLC the consent to the transfer of IANA IPR to the IETF IPMC when this is approved by the IANA Community Coordination Group, and to sign any associated assignment of the IANA Community Agreement from the Internet Society to the IETF Administration LLC.
- Resolution 88-05: The creation of a new role, provisionally titled "Research and Insights Coordinator" is approved.

Board Resolutions can be found at https://www.ietf.org/administration/llc-board/.

Summary of Action Items:

- A88-01: Board Secretary to post updated CoI for Dir. Michaelson
- A88-02: Board Secretary to update the website and calendar for the board meeting date adjustments.
- A88-03: Board Secretary to initiate an e-vote to approve the May 2025 Financial Statements.
- A88-04: Executive Director to communicate to the IETF Community about the potential swap of regions for IETF 128 and IETF 130.
- A88-05: Board Chair to review list of older actions together with Board secretary.
- A88-06: Dir. Michaelson to confirm the Board finalises the input for NomCom, and send that input to NomCom by the end of July 2025.